

My Work **Event** Design Communication Advertising

Skills

Organization	
Project planning	
Team management	
Budget gestion	• •
Schedule gestion	
Creative conception	
Communication advice	
Data	
Architecture Plans	
Website creation	• 0

Applications

Mac and PC		
CMS (Wordpress)		0
Adobe applications		
Microsoft Office		
Final Cut pro		0
Autocad		\bigcirc
Gantt Project	0	0

Languages

French (maternal) English (good level) Spanish (correct level)

Studies

- Profesional Licence
- Advertising & Medias
- Superior Technician's Brevet
- Manager Assistant
- Bachelor

Gestion of Human Resources

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Career Goal

I want to continue increase my skills in my favorite sector, the design, and share my strong experience in marketing et event with my new company.

Experiences

Yacht/Aviation Designer Junior - Tai Ping Carpets UK 2015-2016 : London (United Kingdom)

- making drawings development - realise production plans
- launch sample production with the factory
- participate to clients meetings
- projects coordination
- foollow all the present projects

Manager in custom art framing section - Omer Deserres 2014-2015 : Montréal (Canada)

- advice to clients based on the work to supervise
- invoicing
- managing teams
- tracking coaching with the workshop
- payments reminders

Event & Marketing Coordinator - Tai Ping Carpets 2012-2014 : Paris (France)

- events planning for the brands Tai Ping and Cogolin
- recruiting and team management
- implementation schedules
- budget gestion
- stay in contact with the press agency
- coordination of photos shootings
- management of all the commercial tools
- Europe manager of the digital interface Tai Ping
- logistics management
- management of customers files
- proposal corporate visual solutions

Production & Stage Assistant - Toolbox Prod & Prodcast Films 2009-2011 : Paris & Agen (France)

- budget gestion for the advertising campaign
- spotting

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- sort of bills and invoices ("breakdown")
- coordination of teams
- manage the stage during the shooting
- video editing (Final Cut Pro)
- flyers creation
- image & movie education (high school Jean-Baptiste De Baudre)

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